MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Tuesday 9th June, 2026

Start time 7pm, Safety Solutions, New Plymouth.

PRESENT: Paul Feltoe, Kim Treweek, Brendan Roche, Daniel Hancock, Louisa Parker.

APOLOGIES: Mariano Garcia Nani

CONFLICTS OF INTEREST REGISTER: None.

STRATEGIC PLAN: no further update.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 19th May 2026 were read and accepted.

Kim/Daniel **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:

The Financial Management and Operations Policy

The principles have been moved to the top of the document with only a few other minor changes. Our Financial Report is compiled by an independent company, VBW, but not reviewed. There are currently no requirements (this includes funding applications) to do a review, and we have previously found it difficult finding a reviewer. It was recommended that we take out the requirement in the policy but we should still seek to have an independent review completed where possible. The cost to get an audit of accounts is very expensive. All agreed that the risk of not having an independent review is of financial mismanagement.
It was also recommended that the funding section of the document be taken out, as there is a separate funding policy in place and available for viewing on the website (ST016).

Move that the amendments to The Financial Management and Operations Policy be adopted.

Daniel/Paul **CARRIED**

TO ACTION:

- The amendments to the Financial Management and Operations Policy be made and the policy be available on the website.
- Louisa and Brendon to create a budget for Swimming Taranaki.

TSB – Changes to the way the Administrator is paid through TSB
Brendon is sure we should be able to get an AP set up for salary and will investigate further. Brendon to add **CPI** wages increases in the budget which will increase with inflation (or at the boards discretion).

Move that the financial report as circulated for June is taken as a true and correct record.

Daniel/Kim **CARRIED**

HEALTH & SAFETY: None

FINANCIAL REPORT:

- Profit & Loss for month and balance sheet attached.

- Our accountability has been submitted for NZCT (Louisa's wages) but is queued for review. Until this is cleared, we are unable to apply again. Louisa to prepare to apply as soon as this is accepted.

Move that the financial report as circulated for June is taken as a true and correct record.
Kim /Paul **CARRIED**

Technical Report
As attached from Rowan.
Angie Feltoe and Nardia Higgison are waiting for the paperwork to be completed (the delay could possibly be due to the police vetting changes). Dan Hurley and Rob Jones are now approved.
There are now lap counters required for 400m races. It would be good to get some new IOT's on board.

RECORDS OFFICER.
nothing to report

TARANAKI EVENTS

Taranaki Winters date set for 17th – 19th July at Stratford Pool.
In the T & C's there is a $30 prize for records being broken which will be taken out of this document. Louisa to open this event up for entries and send flyer and promote to other regions.
Paul/Brendon **CARRIED**

Junior & Intermediate Camp 2027. Pencil bookings have been made at the accommodation (SHGC hostel) and the pool (Bell Block) for 22nd-24th January 2027.

Summer Series 2026 (Opunake, Okato, Inglewood and Waitara).

Attached are the results for 2026. A trophy will be awarded at the prizegiving in October. These events are run in the same way as a championship meet, on meet manager with all the events and times for the swimmers loaded with points awarded. The Inter-Club

Challenge policy is on our website.
1st place in 'age group' – 26 points
2nd place in 'age group' – 21 points
3rd place in 'age group' – 17 points
4th place in 'age group' – 14 points
5th place in 'age group' – 12 points
6th place in 'age group' – 10 points
7th place in 'age group' – 8 points.

AGM & Prizegiving 2026
Prizegiving date set for Sunday 11th October 2026. This will be held at The West End Bowling Club in NP. Should be reasonable cost and car parking.

The Calendar for the remainder of 2026 and 2027 has been updated and resent to coaches and clubs with all clubs making minor changes.
TO ACTION: Louisa will set this up on the website and make changes as they occur.

Brendon/Kim **CARRIED**

NATIONAL EVENTS

Opens – to be discussed next month as Mariano absent.

TRANSFERS
None

GENERAL
Membership Rollover
Membership rollover is about to begin – changes take effect on the 1st July. Clubs have been sent information from SNZ how to do the rollover and lapse swimmers no longer involved with swimming before 21st June. Coaches need to renew membership as well as all competitive swimmers and clubs.

At the next SNZ meeting on Thursday 11th, they will discussing a new database *(this meeting was postponed again due to a family emergency with Steve Johns)*.

TO ACTION: Louisa to send email to remind coaches and clubs about the rollover dates.

Guy at Sport Taranaki re. Taranaki Masters 2027:
We received an email from Guy about The Taranaki Masters 2027

I cannot give you a definitive answer sorry as this is still to be decided.
We had the contract to run the TET Taranaki Masters Games for three years and 2026 was year three of three.
Our CEO has been asked to present a report to the TET board in a month or so and then we might have the opportunity to re-apply to coordinate the games.
So as you can see - we may continue or it may be put out to tender or it could be halted?
We definitely want to see the games continue for our masters athletes but whether we are the lead or not is too early to tell. I can let you know what is happening after the meeting with the TET board.

The board agreed that The Taranaki Masters Swimming should go ahead regardless of whether Sport Taranaki are involved and it should be put on our calendar for 2027.

The meeting closed at 7:30 pm.

Next meeting will be on Tuesday 14th July at Safety Solutions.

Louisa to send a text to all board members as a reminder the day of the meeting.

Signed

Date: